

# Your Service Family Accommodation 14 Day Observation Form



Working with



Home Address

Move In Date

This form is a way of recording any cosmetic issues that you may have identified within your home in the first 14 days of moving in. For example, burn marks, chips, etc.

On receipt, the items identified will be recorded. This will ensure these non-functional defects will not be chargeable when you move out of the property.

PLEASE NOTE: Functional faults will not be actioned if recorded on this form. They are to be reported as a repair through the National Service Centre as normal. Details of how to do this are at:

[www.pinnacleservicefamilies.co.uk](http://www.pinnacleservicefamilies.co.uk)

Ref	Room	Observation
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Continue on a separate sheet, if required.



Working with



<b>Serving Person Name (Print)</b>		<b>Serving Person Signature:</b>	
<b>Work Contact No:</b>		<b>Mobile Contact No:</b>	
<b>Home Contact No:</b>		<b>Date:</b>	
<b>Email:</b>			

**Once Completed:**

Please hand this form to your Housing Officer or send it to [hello@pinnacleservicefamilies.co.uk](mailto:hello@pinnacleservicefamilies.co.uk).